



CITY OF HUNTINGTON BEACH

2000 MAIN STREET

CALIFORNIA 92648

COMMUNITY SERVICES DEPARTMENT

(714) 536-5486

CHILDREN'S NEEDS TASK FORCE MEETING AGENDA



Thursday, February 23, 2017 | 4:00 PM
Civic Center | Room B-8
2000 Main Street
Huntington Beach, CA 92647

MEETING ASSISTANCE NOTICE – AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act the following services are available to members of our community who require special assistance to participate in Children's Needs Task Force meetings. If you require special assistance, 48-hour prior notification will enable the city to make reasonable arrangements. To make arrangements for an assisted listening device (ALD) for the hearing impaired, American Sign Language interpreters, a reader during the meeting and/or large print agendas, please contact the City Clerk's Office at (714) 536-5227.

A. ROLL CALL: Erika Augenstein; Dona Cardona; Linda Cornejo; Michelle Edelson; Dawit Habteab; Jim Hayden; Tiffany Johnson; Meagan Kinsey; Phyllis Lembke; Steven McCloskey; Daryn Nguyen; Deborah Reisdorph

B. PUBLIC COMMENTS: (Three minutes per speaker) - Members of the public are invited to address the Task Force on items within its subject matter or jurisdiction. No action can be taken by the Task Force on this date unless agendized.

C. PRESENTATIONS & INTRODUCTIONS:

The "Fundraising" presentation that was agendized at the October 27, 2016 meeting will be rescheduled for a future date.

D. APPROVAL OF MINUTES: Request to approve minutes from October 27, 2016.

E. ADMINISTRATIVE:

1. **Oath of Office** – Gomez will administer the Oath of Office for the Children's Needs Task Force members.
2. **Ethics** – Members will be provided updated copies of the City's Code of Ethics policy along with an acknowledgement form for their signature.

F. FOCUS GROUPS UPDATES:

1. Discuss structure of focus groups. For Brown Act purposes, committees may consist of up to no more than half of the board without meeting a quorum and constituting a meeting of the board. Focus Group #2: Child Welfare and Focus Group #3: Barnes & Noble Holiday Book Drive currently consists of eight members each and are in need of reduction. The groups will be reconfigured to meet requirements.
2. Reminder: Focus Groups should meet on the off months of the meeting dates to discuss objectives, strategies, and projects. Meeting notes or summaries may be prepared and provided to Gomez for inclusion with the next CNTF meeting agenda. Focus Leads should be prepared to report on their specific focus group at each CNTF meeting.

#1: CHILDREN RECOGNIZED & VALUED:

Group members: Lembke (Lead), Augenstein, Cornejo

- American Youth Character Awards 2017 are scheduled at Bella Terra for Saturday, May 20th, 2017.
- Nomination forms ready for mailing. Deadline is 4:00 pm on April 7, 2017.
- Focus Group meeting to select honorees is scheduled for 4:00 pm on April 17 in the Community Services Dept. Conference Room.

#2: CHILD WELFARE:

Group members: Lembke (Lead), Cornejo, Habteab, Johnson, Nguyen

- Update

#3: BARNES & NOBLE HOLIDAY BOOK DRIVE:

Group members: Johnson (Lead), Augenstein, Cornejo, Edelson, Habteab, Hayden, Kinsey, Nguyen

- Report on Barnes & Noble Book Drive – A new record of 3579 books collected in 2016.

#4: MARKETING AND FUNDRAISING:

Group members: Cornejo (Lead), Augenstein, Edelson, McCloskey, Nguyen

- Update
- Slama to provide new information regarding social media as it relates to boards and commissions.

#5: CHARACTER EDUCATION PROGRAM:

Group members: Cardona (Lead), Augenstein

- Update

G. CURRENT BUSINESS: None

H. NEW BUSINESS:

I. INFORMATION ITEMS:

J. TASK FORCE MEMBER COMMENTS:

K. NEXT MEETING DATE:

The next regularly scheduled business meeting for the Children's Needs Task Force will be held on Thursday, April 27 at 4pm, Room B-8 | Lower Level City Hall. Please contact Charlene Gomez at 714-536-5434 or cgomez@surfcity-hb.org if you are unable to attend.

L. ADJOURNMENT: